SINGAPORE CLINICAL RESEARCH INSTITUTE
A Subsidiary of MOH Holdings Pte Ltd

The Singapore Clinical Research Institute (SCRI) has been established as a national level, clinical research organization to develop clinical research capacity as well as provide scientific leadership and collaborations for the conduct of both Investigator initiated and commercially sponsored clinical research studies in Singapore. We currently have the following openings and would like to invite you to be part of an ongoing and dynamic team:

Senior/Clinical Research Associate (2 years contract)

The Role:
You will be responsible for planning, monitoring and coordinating of clinical trials within the region. Your responsibility will include:

- Collaborate with Study Management Team to drive successful execution of clinical studies.
- Collaborate with Study Management Team to drive patient recruitment.
- Independently perform monitoring visits, including study site initiation, routine monitoring and study site closure visits.
- Establish and maintain regular contact with investigators and other study personnel to ensure GCP/ICH/protocol compliance
- Work with site personnel and study team to prevent, address and resolve issues.
- Document monitoring activities in monitoring reports and follow-up letters.
- Perform on site visits and source data verification of CRFs, DCFs, as stipulated.
- Ensure the reporting of high quality data and timely query resolution
- Ensure that the site is reporting safety events appropriately and in a timely manner.
- Organize, present at and participate in Investigator Meetings, other study trainings and meetings as required
- Assist investigator in IRB/EC &RA submission.
- Manage trial financial payment including site payments.
- Coordinate with sites in preparation for study site audits and in providing responses to audit findings as stipulated.
- Identify and select investigators and clinical trial sites in collaboration with the clinical project manager.
- Assist in the review of CRF design & CRF completion guidelines.
- Provide training for training events organized by SCRI Academy as required.

Requirements:

- Degree in Health Sciences/Nursing/Pharmacy/Clinical Research/related field.
- At least 1 year of experience in clinical trial
- For senior CRA, preferable with Phase I monitoring experience
- Those with clinical research monitoring experience in a Pharmaceutical Company or a CRO will have added advantage
- Have some knowledge of clinical trial monitoring, drug development process, GCP, regulatory requirements of regional countries, basic knowledge of project management and medical terminology.
- Have strong communication, time management and interpersonal skills.
- Ability to take initiative and work independently.
- Be proficient in English and have good writing skills.
- Be able to travel
- Be organized and have attention to detail
- Have a professional appearance and demeanor

If you meet our requirements and are interested in making a difference in clinical research studies in Singapore, we would like to hear from you. Please send your resume to: recruit@scri.edu.sg

(Only shortlisted candidates will be contacted)