Export data from ePAROS

1. Log on to ePAROS.
2. Go to the 'ePAROS' tab on the blue header bar at the top of the screen and select 'PAROS Search'.
3. You can default your date range to 'All' or customize the date range if you only want a specific time interval. Select the criteria you would like (i.e. you could search for all patients that had a witnessed arrest and were discharged alive from the hospital). Once all of the items have been selected, click the search button which is on the top and bottom of the query page.
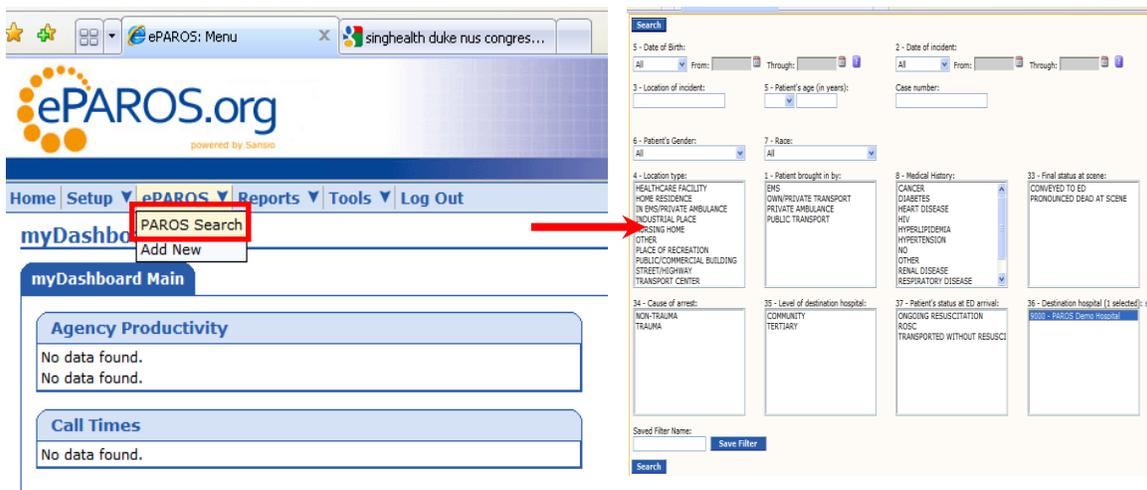
4. You should now see a list of records that meet your search criteria. To export to excel, go to the 'send results to' drop down menu on the upper right corner of the screen. Select the second option in the drop down menu titled **'Excel export of data'**. Make sure your browser pop-up blocker is turned off. Else, hold down the 'Ctrl' key and click 'Go' at same time.
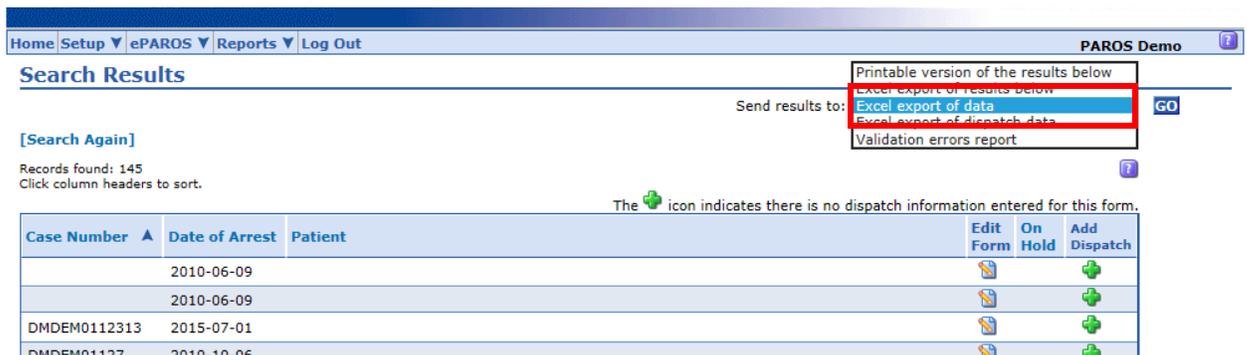
5. Continue holding down the 'Ctrl' key until a dialog box appear.

6. Click on 'Save As'.

7. The excel export of your search should now appear on your screen. Sample of the export is shown below.

	A	B	C	D	E	F	G	H	I
1									
2	**Data Export**								
3	PAROS Demo								
4									
5									
6	Date of Arrest	Case #	Country	City	Site #	Brought In By	Location of Incident	Location Unknown	Location Type
7	02/09/2010	DMDEM0127	DM	DEM	01	EMS		1	Home Residence
8	20/09/2010	DMDEM0132	DM	DEM	01	EMS			Home Residence
9	07/07/2010	DMDEM111	DM	DEM	11	EMS			
10	23/06/2010	DMDEM1110	DM	DEM	01	EMS	12345678		Home Residence
11	01/07/2010	DMDEM1111	DM	DEM	01	EMS		1	Home Residence
12	14/06/2010	DMDEM1113	DM	DEM	01	EMS	123456		Home Residence
13	26/05/2010	DMDEM1114	DM	DEM	01	EMS	123456		Home Residence
14	31/05/2010	DMDEM1115	DM	DEM	02	EMS	123456		Home Residence
15	24/06/2010	DMDEM1116	DM	DEM	04	EMS		1	Home Residence
16	31/05/2010	DMDEM1117	DM	DEM	06	EMS		1	Street/Highway
17	09/06/2010	DMDEM1119	DM	DEM	01	EMS			Other
18	23/06/2010	DMDEM112	DM	DEM	12	EMS	12345678		
19	09/06/2010	DMDEM1121	DM	DEM	01	EMS			Home Residence
20	09/06/2010	DMDEM1124	DM	DEM	01	EMS			Transport center

Data Export